

**MINUTES OF THE ANNUAL GENERAL MEETING OF SHAWBURY PARISH COUNCIL
HELD IN THE VILLAGE HALL ON TUESDAY MAY 9TH. 2017 at 7.00pm.**

Public Session:

Mr. Kelvin Pickering was present and raised concerns about the lack of road markings indicating driver priority at the entrance to Church Close and the lack of kerbing at the entrance to Park Avenue, which had resulted in the verge being broken up.

Councillor Simon Jones explained that originally these roads were not adopted but now that they were the responsibility of Shropshire Council he would speak to the Highways Dept. and ask them to carry out some remedial work.

Present:

Ms. S. McIntosh (Chairman)

Mr. A. G. Foster

Mrs. J. Manley

Mr. A. Brown

Mr. D. Roberts

Mr. J. Kennedy

Mr. B. Lyon

In Attendance:

The Parish Clerk.

Shropshire Councillor S. Jones.

17/14 Apologies.

Apologies were accepted from Councillor Mr. P. Sharp.

17/15 Election of Chairman.

Councillor Ms. McIntosh was proposed, seconded and elected by a unanimous vote.

17/16 Election of Vice Chairman.

Councillor Mr. Foster was proposed, seconded and elected by a unanimous vote.

17/17 Declaration of Personal or Prejudicial Interests.

There were no interests declared.

17/18 The following documents were completed by Members:

Declaration of Office; Acceptance of the Code of Conduct and the Disclosure of Pecuniary Interests.

17/19 Appointment of Representatives:

Please see attached list for details of appointments.

17/20 Bank Signatories.

It was agreed that the Chairman and Vice Chairman should be included as signatories and Mrs. Medley be removed from the list.

17/21 Minutes of Meeting held on April 11th. 2017.

The minutes of the meeting, having been circulated, were approved and signed by the Chairman as a true record.

17/22 Matters Arising.

(a) Co-option of Members.

Clerk reported that Mr. Robert Pinches had indicated that he would like to be considered for co-option and Members reported interest from other residents.

It was decided that all interested applicants should send a written notification to the Clerk and all of them would then be invited to the next meeting when their application would be considered.

(b) Car park Fencing

The repairs to the fencing had been carried out and seats installed. Members were very satisfied with the work and a letter had been received congratulating the Council.

(c) CCTV Camera (16/155(d))

Clerk reported that the police were considering the overall use of CCTV cameras and no decision on the level of grants would be made until later in the year.

(d) Access to the Moat from the A53

Councillor Roberts reported that he met the gentleman who had raised the issue and the situation had been resolved.

(e) Jay-Roc Planning:

Clerk reported that he had written to the Senior Planning Officer immediately after the last meeting asking him to carry out a full investigation. No response had been received and Councillor Jones offered to speak to him about it.

17/23 Correspondence.

Members considered and where appropriate, responded to items of correspondence received since the last meeting.

Items discussed included

1. Reports from Richard Bailey about drainage work in the Moat, which everyone agreed was a first class job; damage to an oak tree, which had been reported to the police and a broken Shawbury sign in Wytheford Road – reported to Highways.
2. Reports from Mr. Jones and the Chairman about attacks on dogs and their owners by two loose dogs. Police had taken action by removing the dogs and were interviewing all concerned.
3. A ‘Smartwater’ update from Rachael Oakley.

17/24 Accounts for Payment.

It was resolved to pay the following accounts:

Mr. J. Wilson	Salary (May)	£561.90
Mr. J. Wilson	Expenses (April)	£70.33
Inland Revenue	Tax/NI (May)	£143.48
Mr. R. Bailey	Maintenance (April)	£250.00
Mr. R. Bailey	Materials for drainage work in the Moat	£252.44
Mr. T. Creber	Village work (April)	£310.00
Mr. L. Wilson	Play Area grass cutting etc.	£167.00
Scottish Power	Electricity charges (31/12/16 – 31/03/17)	£720.03
Shropshire Trophy Centre	Group award plaque	£41.00
AON	Annual Insurance 2017-2018	£2,254.72
Nobridge Ltd.	Ground maintenance (05/04)	£194.05
SALC	Good Councillors Guides	£12.80
Nobridge Ltd.	Ground Maintenance (28/04)	£194.05

17/25 Financial Statement.

A financial statement was tabled and approved.

17/26 Exchange of Information:

(a) Agenda Items for next meeting:

Projects.

Up-grading streetlights.

(b) The following items of concern were reported:

(i) Highways:

Continued concern about the drains – particularly near to the traffic lights where there was a major problem as soon as there was any rain.

ii) Street Lighting:

No issues raised.

(iii) Other:

No issues raised.

17/27 Reports From:**(a) Police.**Incident reports recorded in February:

Mytton Lane - Anti Social Behaviour (1); Burglary (1) – no suspect identified.

Pinewood Road – Burglary – under investigation.

Beech Grove - Violence – under investigation.

Glebelands - Anti-Social Behaviour (2) Violence (1) awaiting court outcome.

A53 – Anti Social Behaviour.

Carradine Close – Anti Social Behaviour.

Hazeldine Crescent – Criminal Damage (1) under investigation; Drugs (1) under investigation;

Violence (1)) unable to prosecute.

Incidents recorded in March:

Anti-Social Behaviour: Mytton Lane -2; River Gardens – 2; Erdington Close -1; Leasowes Park -1; Church Close 1; Glebelands -2; Poynton Road -1; A53 -1.

Public Order: Mytton Lane -1; River Gardens -1. (Both under investigation).

Involving violence/ Mytton Lane -1 (unable to prosecute); Pinewood Road -1 (under investigation).

Sexual offence. Hazeldine Crescent – 2; Poynton Road -1 (all under investigation).

Burglary – 1 Bridge Way (no suspect identified).

Councillor Mr. Brown asked if there were any worrying trends with local crime and the Clerk was asked to discuss this with Sgt. Greenaway.

(b) RAF Shawbury.

1. Clerk reported that he had received a letter from Wing Commander Paddy O’Kennedy, the new Officer Commanding Operations Wing, introducing himself and confirming various events.

2. Group Captain Norris, the new Commanding Officer, had agreed to make the Community Award presentations.

(c) Shropshire Council.

Shropshire Councillor Jones reported that the Parish Council had been awarded an Environment Grant of £222.96 – this would be confirmed in writing.

17/28 Planning.

Clerk reported that he had been contacted again about the development at Edgebolton, pointing out that windows and power cables were being installed. He had passed the query on to Councillor Jones for action.

Councillor Jones reported on discussions with the Senior Planning Officer and expected to have a detailed report in time for the Annual Parish Meeting.

17/29 Committee/Meeting Reports.

No reports tabled.

17/30 Annual Governance Statement 2016 – 2017.

Details of the statement were considered, no issues were raised and it was agreed that the document could be signed by the Chairman and the Clerk.

17/31 Annual Parish Meeting.

The details of the meeting were approved.

17/32 Press Matters.

Clerk reported that he had sent details of the Annual Parish meeting to the press.

17/33 Date and time of next meeting.

The next meeting will be on June 13th. 2017 at 7.00pm in Shawbury Village Hall.

Approved as a true record of the Meeting.

Signed: S. McIntosh (Chairman) **Date:** June 13th. 2017